

Application for proxy to vote by post in England

Voting by post

This form applies only in England.

You must be eligible to vote, and registered, to get a postal vote.

You can use this form to apply to vote by post for a particular election, for a set period of time or for a maximum period of three years.

When your postal vote expires you will need to apply for a new one to continue voting by post.

For more information on postal voting and other ways to apply, visit lbhf.gov.uk/electoralservices.

Postal votes can be sent to addresses in the UK and abroad.

How do I apply to vote by post?

- Fill in the postal vote application form.
- Make sure you complete all required sections of the form and provide your date of birth and signature. This information is needed to prevent fraud. If you are unable to sign this form, please contact Electoral Services.
- If your application has missing or incorrect information, your local electoral registration office will contact you. You may need to provide supporting documents and it may take longer to process your application.
- **Return your form to: Freepost RTKR-KRYU-LCEY, Electoral Services, Hammersmith Town Hall, King Street, London, W6 9BR** or by email to electoral.servicesadmin@lbhf.gov.uk.

The deadline for returning your postal vote application is **5pm, 11 working days before the poll**.

If you are not registered to vote, you must apply to register before applying for a postal vote.

The deadline to register to vote is **midnight, 12 working days before the poll**. Register to vote online at gov.uk/register-to-vote.

What happens after I have returned this form?

- Electoral Services will confirm if your application has been accepted or rejected.
- When an election is going to be held, your ballot paper will be sent to you in the post. For more information on the delivery of the postal ballot pack, you can contact Electoral Services.
- Your postal ballot pack will contain instructions for voting by post and returning your postal vote.
- Make sure you return your postal vote so that it arrives by the deadline, otherwise it will not be counted.

Privacy statement

This privacy notice tells you what will happen to the personal information you supply with this application form.

The Electoral Registration Officer is the Data Controller for the purposes of data protection legislation. Their lawful basis for collecting the personal information is that the processing is necessary in order to perform a task in the public interest as set out in the Representation of the People Act 1983 and related regulations.

The Electoral Registration Officer is legally required to process your personal information securely and comply with data protection legislation. For further information you should refer to the privacy notice at lbhf.gov.uk/electoral-services-privacy-policy.

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Only one person can apply to vote by post using this form

Please write in black ink and use CAPITAL LETTERS. When you have completed the form, send it to:
**Freepost RTKR-KRYU-LCEY, Electoral Services, Hammersmith Town Hall, King Street,
London, W6 9BR or scanned and attached to an email to electoral.servicesadmin@lbhf.gov.uk**

1 About you

Your name

Your address (where you are registered to vote)

National Insurance number (you can find this on your payslip, P60, or on letters about tax, pensions or benefits)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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If you cannot provide a National Insurance number, please tell us why.

Phone number (optional)

Email (optional)

2 About the elector you are representing

Surname

First name(s) (in full)

Address:

3 Address for ballot paper (only required if different from the address where you are registered to vote)

Please send my ballot paper to (address):

Postcode

The reason I would like my ballot paper sent to this address, rather than my registered address, is:

4 How long do you want a postal vote for?

I want to vote by post in all elections the elector I am representing is entitled to vote in (tick one box only):

for the maximum period (up to three years)

to be held on

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D	D	M	M	Y	Y	Y	Y

for the period

from

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D	D	M	M	Y	Y	Y	Y

to

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D	D	M	M	Y	Y	Y	Y

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5 Your date of birth and declaration

Declaration: As far as I know, the details on this form are true and accurate.

I understand that to provide false information on this form is an offence, punishable on conviction by imprisonment of up to two years and/or a fine.

Date of birth: Please write your date of birth in the boxes below using black ink.

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M M

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Y Y Y Y

Signature: Sign below using black ink, keeping within the grey border

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If you are unable to sign this form, please contact Electoral Services.

6 Date of application

Today's
date

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D D

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M M

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Y Y Y Y